



Hawthorne Education Center
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Baby Rocker

Many adults in our community lack the literacy skills that they deserve to find fulfilling careers. By volunteering at Hawthorne Education Center, you can make another level of learning available to them. Hawthorne Education Center's mission is to provide opportunities to adults to gain control over their own lives by enabling them to practice, learn from, and to the best of their abilities, master the strategies required for responsible citizenship, productive employment, and self-sufficiency. The Family Literacy Program brings families together to learn. Whether these families are from southeast Minnesota or from across the globe, they have similar goals for their children and themselves.

The baby rocker will help students in their educational goals by watching their children during class time. The family literacy program allows parents to take classes to learn English as a second language, GED preparation, high school diploma preparation, or college or job training. We have classrooms for infants and toddlers who can use the thoughtful attention of volunteers during the hours of 10:00am-12:00pm and 1:00pm-3:00pm Monday through Thursday.

Expectations:

- You are expected to assist with the instructor's plans for the day including holding, feeding, playing with the children, and helping them with activities and crafts.
- You are expected to sign-in and out for each date of service and wear a name badge while in the building.
- You are expected to respect the privacy of the learners by keeping information you learn about them confidential.
- You are expected to maintain a professional relationship with the learners: do not transport them or their families, dispense medications, or lend money to them. Maintain professional boundaries.
- You are expected to bring any concerns you have about a learner's or child's well-being to the attention of Hawthorne staff immediately.
- You are expected to work to dismantle any bias or cultural assumptions you may have, and work to make our larger community ever more inclusive.
- You are expected to work under the direction and supervision of staff members, and always work in a highly visible area.
- You are expected to avoid blood and other bodily fluids.
- You are expected to notify staff in advance of absences.
- You are expected to participate in all drills including fire, tornado, and lock-down.

The time commitment to this position varies based on the class schedule and the volunteers' schedules. The infant and toddler rooms need help between the hours of 10:00am-12:00pm and 1:00pm-3:00pm Monday through Thursday. **All classroom positions do require a weekly commitment.** We respect volunteers' schedules and tutorial preferences. Whether you volunteer an hour a week or an hour every day your commitment to the Hawthorne citizenship program is an important one!

Volunteer Coordinator: Katie Cushwa
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